**Job Description**

**Post Title: Offshore Industries Advice Manager**

**Team: Marine Management Team**

**Ref No:** Click or tap here to enter text.

**Grade: S (SEO)**

**Type of appointment: Permanent**

**Location:****Aberdeen preferred but flexible**

**Salary:** Click or tap here to enter text.

# This post will have a base in either Peterborough or Aberdeen.

JNCC will be adopting a more flexible approach to working options and, once we are able to return to working in our office locations, our people will have more flexibility about where they choose to work. The expectation is that we will be expected to work from our office base for 1 – 2 days a month as a minimum.  We can provide more details at the interview and offer stages.

# Who are JNCC?

# Established in 1991, we’re the UK’s statutory advisor on issues affecting the natural environment across the UK and internationally. Our primary role is advising all four Governments of the UK. We also work with private sector organisations to support decision making on the sustainable use of marine waters and natural resources around the UK. JNCC is led by the Joint Committee, which brings together members from the nature conservation bodies for England, Scotland, Wales and Northern Ireland and independent members appointed by the Secretary of State for the Environment, Food and Rural Affairs under an independent Chair. Support is provided to the Committee by almost 200 people who bring together scientific and technical expertise, extensive knowledge of policy at global, European and national levels, and skills in working with other organisations. Staff are based in two main offices in Peterborough and Aberdeen.

# Why JNCC?

# We’re small enough (c.200 staff) that your voice is heard by everyone including the CEO, but big enough that we have all the skills, resources and people you’ll need to get the job done. All our staff are passionate about conservation and making a difference to the world we live in. We have a very flexible, inclusive and welcoming organisational culture. Our Executive Management provides advisers with the freedom and tools you will need, and our friendly team will assist you in your role. You will benefit from our supportive workplace culture, excellent holiday and pension benefits, as well as an exciting job in a unique environment.

# Hours of work: Full-time

Normal minimum hours of attendance for the post are 36 hours per week over a 5-day period, Monday to Friday.

Flexi time is available. This post may also be suitable for job share.

**Annual Leave:**

The annual leave allowance is 25 days per year, rising to 30 days per year after 5 years service.  There are also 12 days public and privilege leave.  Part-time staff will receive this on a pro rata basis.The annual leave allowance is 25 days per year, rising to 30 days per year after 5 years’ service. There are also 12 days public and privilege leave. Part-time staff will receive this on a pro rata basis.

**Short Summary: (400 words max)**

***Advert text/Post background***

JNCC’s Marine Management Team provides evidence-based advice on the environmental impacts of activities taking place in the offshore marine environment (beyond 12 nautical miles from the coast) to appropriate authorities responsible for their regulation. The advisory functions of the team are centred on helping government(s), regulators and developers meet the requirements of relevant legislation, including the Habitats Directive, Birds Directive, Environmental Impact Assessment Directive and the Marine and Coastal Access Act. The majority of the team’s work focuses on advising on impacts of offshore oil and gas, renewable energy, aggregate extraction and fisheries, as well as other industry sectors. We also advise on the development of marine plans.

As conservation advisers, JNCC have a significant role to play in the management of the offshore marine environment and we work closely with our partners and wider stakeholders to deliver sustainable management approaches.

# Job Description:

***Post Duties***

The postholder will carry out the functions listed below, with the overall objective of meeting the advisory requirements of governments and offshore industries efficiently and supporting delivery of a sustainable management approach. The Marine Management Team includes three Offshore Industries Advice Manager positions, which work closely together to deliver team responsibilities including line management, financial reporting and performance reporting. Post duties will also require working in close collaboration with external stakeholders and with other JNCC staff, both within the marine management team and with other teams. Post duties will include:

* Lead provision of evidence based, pragmatic and practical nature conservation advice to regulators and industry (oil and gas, aggregates, renewables, cables, deep sea mining, marine planning) throughout the consenting process.
* Support provision of environmental information and advice in the event of pollution incidents, including participation in wider UK government response groups
* Support and improve internal quality assurance processes (e.g. review and further development as required)
* Co-lead the delivery of Statutory Nature Conservation Body co-ordination groups which focus on industry applications and assessment processes/ guidance/ best practice at a strategic level
* Develop and maintain relationships with key stakeholders (e.g. Defra, BEIS, Marine Scotland, MMO, Crown Estate, Crown Estate Scotland etc) and represent JNCC at relevant industry, regulatory and nature conservation meetings and fora
* Lead and support the team in delivering the team’s work programme and JNCC’s wider corporate strategy
* Line management of Offshore Industry Advisers and project management (including financial) of marine management projects
* Lead and/ or support the wider work of the Marine Management Team for example leading strategic projects and industry guidance development, as required.

# Post Responsibilities:

Line Manager: Yes

Project Manager: Yes

Information Management: General User

# Technical

To be a successful candidate you will be/have:

* Detailed knowledge of UK legal processes for the management of regulated offshore activities such as EIA and HRA (notably pertaining to marine protected areas and marine environmental management more broadly)
* In-depth knowledge and experience of offshore marine industry sectors (e.g. oil and gas, aggregates, renewables, cables, deep sea mining, marine planning)
* Advanced knowledge and understanding of marine biodiversity in UK offshore waters (particularly benthic ecology) and of the effects of anthropogenic activities on marine species, habitats and ecosystems.

# Experience (Responsibilities)

To be a successful candidate you will have:

# Educated to degree level or equivalent qualification in a relevant subject and/ or relevant practical work experience in this industry area.

# Behaviours

* Communicating and Influencing
* Working Together
* Managing a Quality Service
* Making Effective Decisions

In the event that we receive a large volume of applications we reserve the right to conduct the sift based on the Lead Behaviour of Managing a Quality Service

Please see the CS Behaviours framework for more details at this grade:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\_](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/717275/CS_Behaviours_2018.pdf)data/file/717275/CS\_Behaviours\_2018.pdf

# Closing date and interview date

The closing date for this post is 09:00 on Click or tap to enter a date.

The anticipated interview date is Click or tap to enter a date.

How to apply: <https://www.civilservicejobs.service.gov.uk/csr/index.cgi>